

Lincoln County Fair Board Minutes
November 20, 2019

Board Members Present: John Merriott, Katie Bageant, Rebecca Mattox, Teresa Chrisman, Justine Winn, Brad Ray, Lindsey Smith, Paul Knittel, Brian Gunning, Cody Murdock

Members Absent: Paul Knittel

Others Present: Dawn Canfield, Loren Reinbold

Meeting called to order at 6:31 pm.

The minutes of the regularly scheduled meeting of October 2019 were approved. **Motion:** Teresa made a motion to accept the October minutes. Paul 2nd. Motion passed.

First item on the agenda was to choose a theme for the 2020 Fair & Rodeo. A discussion followed of narrowing the theme ideas presented down to three and voting on those three themes. Final decision for the 2020 theme is S'more Fun at the Fair.

Next item on the agenda was ShoWorks. The Board wanted to know more about the online payment portion of ShoWorks. Dawn explained the process. ShoWorks currently works with two companies to for exhibitors to pay through their software program. However, those two companies are direct deposit and that process is not possible with the county because a transmittal sheet needs to be presented with every financial transactions. The transmittal sheet indicates to the Treasurer's Office where to apply incoming funds. Dawn is working with Stride Events and the payment option was online last year for exhibitors to use. Over half of the livestock entries and camping options were paid online with Stride Events last year.

Justine mentioned to Dawn that she spoke to Lynn Cotter about helping with the ShoWorks program and online payment process. Lynn works with the Junior Livestock Show in Spokane and Justine has mentioned several times that Dawn needs to contact Lynn.

A decision was made for Dawn to prepare a presentation for how ShoWorks and Stride Events work to the Board in March.

Teresa did mentioned that she would like to see the camping option, No Hook Ups, removed from the list. This was a unanimous decision the Board felt needed to be removed because the few individuals who pay for that particular camping option in past years did actually use electricity during the Fair & Rodeo.

Rebecca discussed the breakfast with Santa. There will be a Mr. & Mrs. Santa Clause this year for pictures. Also, suggested possibly serving biscuits & gravy this year. Discussion followed about the food items everyone will be bringing to the breakfast. Rebecca will reach out to everyone on the final list of food items needed for the breakfast.

Lindsey presented a few ideas for improving/fixing the tables in the Dining Hall. One ideas was to replacing the surface of the tables with wood that would be burned and stained. The process would allow anyone who would like to provide a donation towards the process of fixing the tables could have their name or brand burned at the end of a table. Lindsey suggest taking one of the broken tables and working on a few of the ideas at home.

Loren suggested cutting the tables in half. Discussion followed about the possibility of cutting the tables would make the tables easier to

Katie mention that this would be a big project and why would anyone want to rent the facility with the way the place is being ran. She said that she keeps getting yelled at by people about the grounds. Asked Loren why he is locking all the doors in the Main Building. Loren said it was to keep the areas off limit when not rented.

Brad asked if everyone had keys to the buildings and asked Katie if she still had the ring of keys that belonged to Gerry. Katie said she did not have the ring of keys but she did have the keys to the office that her dad had to order because someone would not order them. The newest and other board members who did not have keys to the Fair Office were given a key.

The meeting moved on to discussing relocating the horse shoe pits and creating a kids play area. The current location of the horse shoe pits is no longer the best place for them and moving the pits would allow for more farming equipment to be on display during the Fair & Rodeo. Two possibilities were discussed of moving the horse shoe pits to the grass area between the Commercial Building and the Main Building or the grass area beside the Floral Building. Justine asked Dawn to contact Jim Hedgcock about the measurements and how many pits are needed for the horse shoe contest as well as his opinion on where would be the best placement on the grounds for the pits.

A discussion of building a kids play area followed but was tabled until the March meeting when a walk-through of the areas by the Floral Building and between the Commercial Building and Main Building could be done. However, the decision was made to start drawing up plans for what is wanted in the kids play area. There is currently \$1200 to go towards the kids play area that has been earmarked from the Friends of the Fair. The funds came from the auction of the puppy during the Livestock Sale. Dawn will check with the County insurance to find out what can be in the play area and what is not allowed. Teresa suggested going with a playset that does not need to be manned. Brad suggested the area be made like a park.

Garbage cleanup during the Fair & Rodeo was the next topic but was tabled until closer to the Fair & Rodeo. One idea presented was to pay a group to collect garbage from Wednesday to Sunday.

Lindsey presented the idea of opening the Horse & Mule Department for Thursday exhibitors to include open youth and adults. Discussion followed about how this would affect the Open Horse & Mule Show on Saturday. Katie mentioned she would like to make some changes with the Horse & Mule Department. Justine suggested that since Katie is now the Superintendent for the department she should go ahead and make the changes. Further discussion was tabled until the January meeting.

Brad mentioned he found a livestock judge for the Fair & Rodeo, Sammie Cotter. Discussion followed about Sammie's qualifications to be a judge. **Motion:** Teresa made a motion to accept Sammie Cotter as the livestock judge for the Fair & Rodeo next year. Paul 2nd. Motion passed.

Teresa purchased thank you post cards to send out to those who donated items to the Friends of the Fair annual dinner and auction. There were extra thank you cards that would be left at the Fair Office that could be used for other events or to send out to donors.

Justine had no update for Queen Whitney.

Brad updated the Board on the Arena project with grant from the Department of Agriculture and the possibility of creating a VIP area. The VIP area could be a place for donors who donated a set amount to enjoy and catered dinner and drinks during the rodeo on Friday and Saturday. This area would be separate from the Friends of the Fair beer garden. The plan would be to have the Arena completed by April 1st but will depend on weather. Brad asked John to have a drawing of the Arena ready to present to the Board by the January meeting.

John has removed all the panels out of the Arena with the help of a few other individuals and the panels have been sorted out into piles according to the condition of the panels. The panels will be surplus with the County. However, John talked to Scott Hutsell about giving Fair Board members first choice before going out to bid.

Meeting adjourned at 8:01 pm.

The next meeting will be on Wednesday, December 18th at 6:30 pm.

Respectfully Submitted,

Dawn Samantha Canfield
WSU Extension/Lincoln County Fairgrounds Office Manager