

Lincoln County Fair Board Minutes
March 15, 2017

Board Members Present: Gerry Stiles, Teresa Chrisman, John Merriott, Jennifer Lewis, Justine Winn

Members Absent: Sarah Breshears, Brad Sweet, Paul Knittel, Mike Brown, Brad Ray

Others Present: Dawn Canfield, Loren Reinbold, Lynn Cotter, Margie Hall

Gerry called the meeting to order at 6:47 pm.

The minutes of the regularly scheduled meeting on February 7, 2017 were approved.

Lynn Cotter from the Spokane Junior Livestock Show presented ShoWorks, a software program for the Fair Board members to consider using for the Fair and Livestock Sale. Lynn explained the benefits of using the software program for exhibitors to enter their livestock or still life entries online. Also explained the costs associated with program. The initial fee of the program would be \$2000 and an annual fee of \$550. A discussion followed about the current cost of the Premium Book verses the cost of the annual payment of the program. Additionally, the Board discussed the possibility of the program replacing the hard copy of the Premium Book. **Motion:** Justine moved the Board approve the implement of ShoWorks and for the hard copy of the Premium Book to become obsolete in two years. John 2nd the motion. Motion approved.

Additionally, Gerry entertained a motion the Board considering purchasing two laptops for use during the Fair and Livestock Sale. **Motion:** Teresa moved the Board approve the purchase of two laptops. Jennifer 2nd the motion. Motion Approved.

Dawn presented several items for consideration by Board Members. The first item was bid letters received from Daniel Beard and Mark McMillan for rodeo livestock. The Board discussed what bid would be best for rodeo contestants. Daniel Beard sent a bid for \$8500 and Mark McMillan sent one for \$9500. The decision was made to determine if McMillan was willing to match McMillian bid because McMillan provided the best rodeo livestock for contestants. John contacted McMillan and McMillan was willing to meet Beard's bid. **Motion:** Jennifer motion to accept Mark McMillan bid of \$8500 for rodeo livestock. John 2nd the motion. Motion Approved.

Second item was about advertising in the Lincoln County Visitor's Guide. The cost for ½ page add would be \$375. The ad would cover the Fair as well as list the availability of rental of arena and buildings for events or special occasions and winter storage. A discussion followed of the possibility of the ad falling under the advertising considerations paid by EDC for the advertising of the Fair. Margie Hall explained the ad could be covered by the EDC. **Motion:** Teresa made a motion to advertise with the Lincoln County Visitor's Guide for ½ page for the cost of \$375. Justine 2nd the motion. Motion Approved.

The third item was to determine if the Board wanted to renew the Lincoln County Fair sign with the Davenport Community Float. **Motion:** Justine made a motion for the renewal of the sign with the Davenport Community Float. Teresa 2nd the motion. Motion Approved

Final item was to determine who would be the rodeo clown for the Fair. The decision was to have Joey Hackett return as the rodeo clown. **Motion:** Justine made a motion to have Joey Hackett as the rodeo clown for the Fair. Jennifer 2nd the motion. Motion Approved.

John discussed the Eastern Washington Junior Rodeo Association (EWJRA) is not going to sanction the Junior Cheney Rodeo this year. The EWJRA will put on their own rodeo on July 22nd-23rd. John wanted to know what the Fair Board would charge for the EWJRA to have a rodeo here. Discussion followed of what the current rental rates are for the Arena. The decision was to charge EWJRA the following: \$125 per day for the arena, \$150 cleaning deposit, \$25 per load for water and \$17 per hour for use of tractor. The last two charges will be billed at the end of the event. **Motion:** Justine made a motion to allow the EWJRA the use of the arena for their rodeo. Jennifer 2nd the motion. Motion Approved.

Jennifer asked if any dates had been decided on for work days on the Fairgrounds. Also, discussed the Tough Enough to Wear Pink (TEWP) at the rodeo this year. There is a \$250 merchandise cost that needs to be paid. The decision was to take the cost of the merchandise from the Royalty account and have the Royalty sell the merchandise. Jennifer mentioned her 4-H group had talked about what they would like to see at the Fair.

Justine talked about the Fat & Fuzzy horse show scheduled for May 20th. This show would be the replacement show that was canceled during the Fair of last year. Justine wanted to know if the show should be opened to all counties, if insurance would cover this type of open event.

Loren Reinbold update the Board Members about the Fairgrounds. He mentioned there has been a problem with the kitchen faucets were continually being turned off. Due to the cold weather the kitchen faucets needed to be left on to stop pipes from freezing. The problem was fixed by placing locks on doors leading to the kitchen area from the dining room.

Margie Hall talked about the article in the Davenport Times two weeks ago. The article was about a feasibility study for the Fairgrounds the Commissioners approved to have done regarding the current and future use of the Fairgrounds. Margie explained the building currently housing the EDC and WSU Extension was being considered for the Lincoln County Alcohol and Drug Center (LCAD) because the building the LCAD were currently in was sold. This would mean the EDC and WSU Extension offices could possibly be moved to the Fairgrounds. The feasibility study would help to understand the best use of the Fairgrounds such as different avenues for commercial use and year round uses to aid in the profitability and sustainability of the Fairgrounds.

Meeting adjourned at 8:50 pm.

The next meeting will be on Tuesday, April 11th at 6:30 pm.

Respectfully submitted,

Dawn Samantha Canfield
Office Manager